

**Meeting of Directors on Wednesday 27 March 2019 at 4 Fore Street, 6 pm,**

***MINUTES***

Present: CE, PT, RE, BA, DW, RW, RB, PR, PD, JB,

CD in attendance

**1. Apologies**

Apologies: SM

**2. Declarations of interest**

Re item 11 RE stated that her step daughter is involved at the school

Re item 8, CE stated that her late husband is being commemorated by Memory Matters

**3. Minutes – meeting held 24 February**

- Food Markets are 1<sup>st</sup> Friday and 3<sup>rd</sup> Saturday
- Strategic Action Plan – agreed to defer revision until CIO created.

**4. Administration Manager's report**

CD took Directors through her report to update them on progress. CD will follow up actions agreed, and provide further updates later.

**5. Chair's Report**

Received. No comments or observations.

## **6. Finance Report**

- Monthly Management Accounts to end of February were received. Projected surplus reducing
- PT reported that he had held early discussions with Blackwell Bate, who suggested that we should prepare proposals for deferring expenditure into 2019/20 if we proceed to become a CIO. It was agreed that financial prospects for 19/20 should be considered in more detail at the next meeting, with input from Fiona. Action: PT
- A brief review progress on new projects/investments to avoid a taxable surplus in the current year was undertaken, but no extra expenditure has been committed yet.

## **7. Conversion to CIO - general update**

General Meeting: Room booked. Constitution out.

Reminder to all regarding the GM. You can vote by proxy.

Notice in the window re GM.

Please review the constitution – it is an important document please comment.

Online application – 90% complete

## **8. Reports from Enterprises and other projects**

- **Transport** - Apologies - no written report
- **Community Hub and Market** - RW gave update, but from now on she will be concentrating on Scrapstore. CD will ensure we can temporarily cover the next month. Proposals for future of market, accountability for Hub, and AI's role to be addressed next time.
- **Dementia Voice PL12** - RE presented report

- **Health and Social Care Network** - PT and RE gave general update. Some local progress, but major consultation by NHS coming soon.
- **Belle Vue** - PR reported on things he has in hand. The outside seat is not an option due to uneven surface. Review when future of Belle Vue is known. Current lease ends 30<sup>th</sup> Nov.
- **Scrapstore** - RW reported in detail, and highlighted prospects for the year ahead. All looking very positive because of the level of income. Membership over 300! With RW there regularly, a change of role for Jenny (manager) is anticipated.
- **BV toilets** – PR is fixing a site meeting with DW.
- **Sign at Gilston Road Retail Park** - PR reported that all was in place. PT to investigate insurance.

## 11. Ideas for new Enterprises ?

- **Recycling/Sustainability** JB/RE introduced this. Could we be a central point for collection of certain things? For example, computer cables, etc, where there are potential buyers. Ideas circulating regarding other opportunities, eg school eco-bricks project. Gleaning – Tamar Grow – apples in peoples gardens not collected, growers, farmers, jam makers, etc. if surplus products.

Directors positive. Proposals to follow.

## 12. Publicity/ Public Engagement – Actions:

- Love Saltash – focus on DV volunteers. Short version for Love Saltash/Long version for website. JB – to link to all projects.
- Strap line – **Together we can. Together we do.**
- Flyers/Postcards/Jute Bags – ideas shared with meeting.
- JB – Scrapstore to be added to Jute bag

### **13. Any other Business**

Curry evening – 27<sup>th</sup> April 2019. Please bring onion bajhis, naans, etc... wine!

Bunting for May Fair – would DV like to create this for No 4?

**Next Meeting: Wednesday April 24 2019 at 6pm**